

# The Republican Governors Association

Return Mail Processing  
PO Box 589  
Claysburg, PA 16625-0589

September 15, 2021



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ANYTOWN, ST 12345-6789



## Re: Notice of Data Breach

Dear Sample A. Sample:

The Republican Governors Association (“**RG**A”) is regretfully writing to notify you of a recent incident that may impact your personal information.

**What Happened?** On March 10, 2021, RGA was alerted to an exploit within its Microsoft Exchange Service email software. This was a widespread exploit at Microsoft that threat actor(s) utilized to attack companies across the globe. Once RGA learned of the exploit, it immediately launched a forensic investigation, with the assistance of global cybersecurity experts, into the nature and scope of the incident. As a result of the investigation, RGA determined that threat actor(s) accessed a small portion of RGA’s email environment between February 2021 and March 2021.

**What Information Was Involved?** RGA is unable to determine what personal information, if any, was impacted as a result of the incident. However, on June 24, 2021, RGA determined that your personal information was in the impacted portion of RGA’s email environment at the time of the incident and may have been accessible to the threat actor(s) as a result. This personal information includes your name, [Extra1]. Out of an abundance of caution, RGA is providing this notice to you. Once potentially impacted individuals were identified, RGA worked to identify addresses and engage a vendor to provide call center, notification, and credit monitoring services. RGA completed its extensive address search on September 1, 2021.

**What Are We Doing?** We take this incident and the security of your information very seriously. In addition to taking the steps detailed above, RGA has implemented the patches released by Microsoft and additional safeguards to better protect against future incidents of this nature. Out of an abundance of caution, RGA is also offering you two (2) years of complimentary credit monitoring and identity restoration services with Experian. RGA has also notified the Federal Bureau of Investigation, certain state regulators, and the consumer reporting agencies of this incident as required.

**What You Can Do.** You should review the enclosed **Steps You Can Take To Protect Your Information**, which contains instructions on how to enroll in the complimentary credit monitoring and identity restoration services. It also includes additional information on steps you can take to better protect yourself against the possibility of identity theft and fraud if you feel it is appropriate do so. Please note that while RGA will cover the cost of the credit monitoring and identity restoration services, you must complete the enrollment process.

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**For More Information.** We understand you may have questions beyond what is explained in this letter. To ensure your questions are answered in a timely manner, please contact our dedicated call center at (833) 704-9392. The call center is available Monday through Friday, from 9:00am and 11:00pm EST, and Saturday and Sunday, from 11:00am and 8:00pm EST. Be prepared to provide you engagement number ENGAGE#.

RGA sincerely regrets any inconvenience this may cause you.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Rexrode". The signature is fluid and cursive, with the first name "Dave" being more prominent.

Dave Rexrode  
Executive Director  
Republican Governors Association

## STEPS YOU CAN TAKE TO PROTECT YOUR INFORMATION

**Enroll In Credit Monitoring:** We are offering a complimentary two (2) year membership of Experian's® IdentityWorks<sup>SM</sup>. This product provides you with superior identity detection and resolution of identity theft. To activate your membership and start monitoring your personal information please follow the steps below:

1. Ensure that you **enroll by:** December 31, 2021 (Your code will not work after this date)
2. **Visit** the Experian IdentityWorks website to enroll: <https://www.experianidworks.com/credit>
3. Provide your **activation code:** ABCDEFGHI

If you have questions about the product, need assistance with identity restoration, or would like an alternative to enrolling in Experian IdentityWorks online, please contact Experian's customer care team at (833) 704-9392 by **December 31, 2021**. Be prepared to provide engagement number ENGAGE# as proof of eligibility for the identity restoration services by Experian.

### ADDITIONAL DETAILS REGARDING YOUR IDENTITYWORKS MEMBERSHIP

A credit card is **not** required for enrollment in Experian IdentityWorks. You can contact Experian **immediately** regarding any fraud issues, and you will have access to the following features once you enroll in Experian IdentityWorks:

- **Experian credit report at signup:** See what information is associated with your credit file. Daily credit reports are available for online members only. Offline members will be eligible to call for additional reports quarterly after enrolling.
- **Credit Monitoring:** Actively monitors Experian file for indicators of fraud.
- **Identity Restoration:** Identity Restoration agents are immediately available to help you address credit and non-credit related fraud.
- **Experian IdentityWorks ExtendCARE™:** You receive the same high-level of Identity Restoration support even after your Experian IdentityWorks membership has expired.
- **Up to \$1 Million Identity Theft Insurance:** Provides coverage for certain costs and unauthorized electronic fund transfers. The Identity Theft Insurance is underwritten and administered by American Bankers Insurance Company of Florida, an Assurant company. You will need to refer to the actual policies for terms, conditions, and exclusions of coverage. Coverage may not be available in all jurisdictions.

If you believe there was fraudulent use of your information and would like to discuss how you may be able to resolve those issues, please reach out to an Experian agent at (833) 704-9392. If, after discussing your situation with an agent, it is determined that Identity Restoration support is needed, then an Experian Identity Restoration agent is available to work with you to investigate and resolve each incident of fraud that occurred. Please note that this Identity Restoration support is available to you for two (2) years from the date of this letter.

**Monitor Your Accounts:** We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your account statements and monitoring your free credit reports for suspicious activity or errors.

**Check Credit Reports:** Under United States law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit [www.annualcreditreport.com](http://www.annualcreditreport.com) or call toll-free 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report at:

Equifax  
P.O. Box 740256  
Atlanta, GA 30374  
1-800-525-6285  
[www.equifax.com](http://www.equifax.com)

Experian  
P.O. Box 2002  
Allen, TX 75013  
1-888-397-3742  
[www.experian.com](http://www.experian.com)

Transunion  
P.O. Box 2000  
Chester, PA 10916  
1-800-680-7289  
[www.transunion.com](http://www.transunion.com)

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**Place A Security Freeze:** You may place a security freeze on your credit reports, free of charge. A security freeze prohibits a credit reporting agency from releasing any information from a consumer's credit report without written authorization. However, please be aware that placing a security freeze on your credit report may delay, interfere with, or prevent the timely approval of any requests you make for new loans, credit mortgages, employment, housing, or other services. You will need to place a security freeze separately with each of the three major credit bureaus if you wish to place a freeze on all of your credit files. In order to request a security freeze, you will need to supply your full name, address, date of birth, Social Security number, current address, all addresses for up to five previous years, email address, a copy of your state identification card or driver's license, and a copy of a utility bill, bank or insurance statement, or other statement proving residence. To find out more on how to place a security freeze, contact the credit reporting agencies at:

Equifax  
P.O. Box 105788  
Atlanta, GA 30348  
1-800-349-9960  
[www.equifax.com/personal/credit-report-services/credit-freeze/](http://www.equifax.com/personal/credit-report-services/credit-freeze/)

Experian  
P.O. Box 9554  
Allen, TX 75013  
1-888-397-3742  
[www.experian.com/freeze](http://www.experian.com/freeze)

Transunion  
P.O. Box 160  
Woodlyn, PA 19094  
1-888-909-8872  
[www.transunion.com/credit-freeze](http://www.transunion.com/credit-freeze)

**Place A Fraud Alert:** At no charge, you can also have the three major credit bureaus place a "fraud alert" on your file that alerts creditors to take additional steps to verify your identity prior to granting credit in your name. Note, however, that because it tells creditors to follow certain procedures to protect you, it may also delay your ability to obtain credit while the agency verifies your identity. As soon as one credit bureau confirms your fraud alert, the others are notified to place fraud alerts on your file. Should you wish to place a fraud alert, or should you have any questions regarding your credit report, please contact the credit reporting agencies.

**Review Additional Resources:** If you believe you are the victim of identity theft or have reason to believe that your personal information has been misused, you should contact the Federal Trade Commission and/or your state Attorney General. You can obtain information from these sources about additional steps you can take to protect yourself against identity theft and fraud, as well as information on security freezes and fraud alerts. You can contact the Federal Trade Commission at: 600 Pennsylvania Avenue NW, Washington, DC 20580; [www.identitytheft.gov](http://www.identitytheft.gov); and 1-877-ID-THEFT (1-877-438-4338). Instances of known or suspected identity theft should be promptly reported to law enforcement and you have the right to file a police report if you ever experience identity theft or fraud. This notification was not delayed by law enforcement. **For District of Columbia residents:** The Attorney General can be contacted at 400 6<sup>th</sup> Street NW, Washington, D.C. 20001; 202-727-3400; [oag.dc.gov](http://oag.dc.gov). **For Maryland residents:** The Attorney General can be contacted at: 200 St. Paul Place, 16<sup>th</sup> Floor, Baltimore, Maryland 21202; 888-743-0023; and [www.oag.state.md.us](http://www.oag.state.md.us). RGA is located at 1747 Pennsylvania Avenue, NW, Suite 250, Washington, D.C. 20006. **For New Mexico residents:** You have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you; the right to know what is in your credit file; the right to ask for your credit score; and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information. You have additional rights under the Fair Credit Reporting Act not summarized here and we encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting [www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf](http://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf). **For New York residents:** The Attorney General can be contacted at: Office of the Attorney General, The Capital, Albany, New York 12224; 1-800-771-7755; and [ag.ny.gov](http://ag.ny.gov). **For North Carolina residents:** The Attorney General can be contacted at: 9001 Mail Service Center, Raleigh, North Carolina 27699; 877-566-7226; and [www.ncdoj.gov](http://www.ncdoj.gov). **For Rhode Island residents:** The Attorney General can be contacted at: 150 South Main Street, Providence, RI 02903; 401-274-4400; and [www.riag.ri.gov](http://www.riag.ri.gov). Three (3) Rhode Island residents may be impacted by this incident.